

MAAO
60 COMMUNITY DR
AUGUSTA ME 04330



Maine Association of
Assessing Officers

in cooperation with:



Maine Municipal Association

&



Presents a workshop on:

**BOARDS OF
ASSESSMENT REVIEW**

Wednesday, April 7, 2010

4:00 to 7:00 p.m.

Maine Municipal Association

Augusta, Maine

BOARDS OF ASSESSMENT REVIEW

The Seminar will focus on Board of Assessment Review standards and procedures and will explain the role of the Board Member in the appeal process. It will also give the Board Member a better understanding of the Burden of Proof that must be met by the Taxpayer.

WHO SHOULD ATTEND

While this seminar focuses on the responsibilities of the BAR Member, it will also be beneficial to Assessors and other municipal officials who handle assessing questions.

**This seminar counts 2 hours towards MTCMA Certification and Assessors continuing education hours.*

SPEAKERS

Sally Daggett, *Attorney at Law*
Jensen Baird Gardner & Henry

William Dale, *Attorney at Law*
Jensen Baird Gardner & Henry

Geoff Herman, *Director, State & Federal Relations*, MMA and *BAR Chairman*, Town of Mt. Vernon

FEE

\$35.00 per person – Fee includes a light dinner and presentation materials

DATE/TIME/LOCATION

Wednesday, April 7, 2010

Maine Municipal Association

4:00 - Registration

4:00 - 5:00 - Light Dinner

5:00 - 7:00 - Presentations

DIRECTIONS: From the North: Take I-95 south to Exit 112, turn left off exit ramp.

From the South: Take I-95 north to Exit 112A, stay to the right off exit ramp.

Follow road signs to the Augusta Civic Center taking a right onto Community Drive. MMA is located to the left and back of the Augusta Civic Center building and to the right of the University of Maine athletic fields. The Maine Municipal Association sets back at the end of the roadway. If you need assistance while traveling, please call MMA at 623-8428.

REGISTRATION INFORMATION

You can register on MMA's website at: www.memun.org; fax your registration form to 624-0128; or mail the attached form to: MMA, 60 Community Dr., Augusta, ME 04330.

QUESTIONS/CANCELLATIONS

If you have any questions, or wish to cancel, call Denise Kolreg at 1-800-452-8786 (Augusta area: 623-8428). Notification must be given at least 72 hours before the session begins to obtain a refund (minus the \$10 processing fee). All cancellations are subject to a \$10 administrative fee for processing.

STORM POLICY

If there is inclement weather, a decision to postpone will be made by 5:00 p.m. the day prior to the workshop. Please call 1-800-452-8786 ext. 2297, 2296 or 2293 after 5:00 p.m. for information. (Augusta area: 623-8428)

Boards of Assessment Review Workshop – April 7, 2010

Please register the following person(s) from _____ for the Boards of Assessment Review Workshop.
(Municipality/Employer)

FULL NAME : _____ TEL: _____ FEE: \$ _____

EMAIL: _____

FULL NAME : _____ TEL: _____ FEE: \$ _____

EMAIL: _____

BILLING ADDRESS : _____ TOTAL AMOUNT: \$ _____

Mail registration form to: MAAO, 60 Community Drive, Augusta, ME 04330 Fax form to: 207-624-0128

or Register online at: www.memun.org

In order to ensure your complete participation, we would appreciate your informing us of any special requirements you may have due to a disability.

ATTENDING

MAKE CHECKS PAYABLE TO MAAO