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**Maine Association of Assessing Officers
Board Meeting Minutes
MMA - Augusta
February 11, 2011**

Present: Tammy Brown, Rick Mace, Anne Gregory, Roger Hoy, Darryl McKenney, Mark Caldwell, Susan Varney, Marc Perry, Lona LaFrancis, Ruth Birtz, Joan Kiszely.

Excused Absent: Bill Healey, Martine Painchaud

Absent: Marian Anderson, Lisa Morin,

Guest: Paul Lesperance: Paul gave an update about the Northeast Regional Association. He hopes that MAAO will get involved in their Northeast conference. Their next conference is this May in Connecticut. He believes that about 24 people from Maine belong to the Northeast. It was noted that if Paul sends President Tammy Brown information about the Northeast conference she will make sure it is sent out to the membership list serve. He invited our President to attend their meetings. Paul noted that it would be very helpful if the President paid the Northeast dues. The President would then automatically be a member of the board. Motion made by Ruth Birtz, seconded by Rick Mace, all approved for MAAO to reimburse the President the Annual membership dues for NRAAO and to reference the dues and attendance at their meetings and conference in the MAAO by-laws.

Call to Order: President Tammy Brown called the meeting to order at 10:10 a.m.

Secretary's Report: Motion made by Rick Mace, seconded by Marc Perry, to approve the December 10, 2010 minutes. Approved with one abstention (Ruth Birtz).

Treasurer's Report: Tammy Brown presented the November financial report. She reported that the total assets are \$14,683.88 for the period ending November.

Tammy then presented the December financial report, noting that the total assets are \$14,728.58 for the period ending December.

Motion made by Anne Gregory, seconded by Rick Mace, all approved the financial reports for the periods ending November 30, 2010 and December 31, 2010.

Old Business

Committee Reports:

Audit/Finance: Mark Caldwell reported that he reviewed the financials and everything looks good. Motion made by Anne Gregory, seconded by Ruth Birtz, all approved to accept Mark Caldwell's audit report. Motion made by Anne Gregory, seconded by Ruth Birtz, all approved to appoint Mark Caldwell to be appointed Chair of the 2011 Audit Committee.

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Calendar/Advertisers: Lisa Morin absent. Tammy Brown reported that Melissa Carver noted that she is receiving advertising money from Lisa Morin for the calendar.

Motion made by Darryl McKenney, seconded by Sue Varney, all approved to appoint Lisa Morin as Chair of the Calendar/Advertisers Committee.

Newsletter: Darryl McKenney reported that the newsletter just went out. He is in hopes that he will have more articles in the next issue. The next issue will be going out in April. Tammy Brown encouraged the board to send Darryl McKenney articles from their area or community.

Ethics:

- Appoint 2011 Chair – Motion made by Anne Gregory, seconded by Rick Mace, all approved to appoint Ruth Birtz to chair the Ethics Committee.

Legislative:

- Rick Mace distributed a Legislative Update on the following:

Tax Policy

An Act to Amend the Homestead Property Tax Exemption

An Act to More Closely Coordinate the Farmland Tax Program with the Tree Growth Tax Program With Respect to Forested Farmland

In the Hopper

LD 149 – An Act to Authorize Municipalities to Impose Service Charges on Tax-exempt Property Owned by Certain Nonprofit Organizations.

LD 191– An Act to Define Lien Holder Rights under the Maine Tree Growth Tax Law.

Telco Personal Property Tax

- Appoint 2011 Chair – Motion made by Anne Gregory, seconded by Darryl McKenney, all approved to appoint Rick Mace to chair the Legislative Committee.

Membership: Roger Hoy reported the following:

- Total membership was 248 as of December 31st.
- Appoint 2011 Chair – Motion made by Anne Gregory, seconded by Lona LaFrancis, all approved to appoint Roger Hoy to chair the Membership committee.

Scholarship: Martine Painchaud absent.

- Tammy Brown noted that there are no new Scholarships to date.
- Appoint 2011 Chair – Motion made by Sue Varney, seconded by Anne Gregory to appoint Martine Painchaud to chair the Scholarship committee.

Technology Report: Martine Painchaud absent.

- Appoint 2011 Chair – Motion made by Anne Gregory, seconded by Mark Caldwell, all approved to appoint Martine Painchaud as Chair of the Technology Report Committee.

Executive Board: Tammy Brown reported the following:

- Met on January 20th for an Ethics Hearing. Ruth Birtz noted that the by-laws state that the board needs to vote on the Draft Ethics Committee Hearing minutes. This is a problem, since not all of the members were present. Tammy Brown noted that because their by-

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laws require that the board vote, she has to follow what the by-laws state. Motion made by Rick Mace, seconded by Ruth Birtz to accept the Ethics Committee Hearing Minutes of January 20, 2011, The motion was approved with one person opposed (Marc Perry). Ruth Birtz noted that she will get a copy of IAAO procedure manual. Darrel McKenney noted that he was requested to have MAAO remove the requirement for a vote of the Ethics Committee from the by-laws.

Education: Bill Healey absent.

- Appoint 2011 Chair – Motion made by Anne Gregory, seconded by Sue Varney, all approved to appoint Bill Healey as the Education chair. Marc Perry noted that he would be interested in serving on this committee.
- Northern Maine Spring Conference: Lona LaFrancis would like permission to host this conference. The board noted that this is an annual spring conference and Lona LaFrancis can move forward on hosting the Northern Maine Spring Conference in Presque Isle, and work with MMA to assist with this.
- Tammy Brown noted that the BAR Workshop has been confirmed for May 12, 2011 from 4:00 p.m. – 7:00 p.m.

New Business

2011 Budget Preparation: Tammy Brown reported she typed up a draft budget. MAAO would like more detail on their Financial Report. Tammy recommends that she sets up an appointment with Sarah Ledoux, Mark Caldwell, Joan Kiszely, and Melissa Carver to bring ideas of what MAAO would like included in the reports. Tammy Brown indicated that she would draft up her ideas prior to the meeting.

Korpacz Real Estate Investor Survey – Option to purchase \$500 per year: Anne Gregory will work with Bill Healey on this. The board noted they cannot afford this, even if IAAO would let them purchase it.

Aging Report – Outstanding Balance: Tammy Brown explained what Aging Reports are. She reported that there were two outstanding bills for 2009, and that she made an executive decision to write them off in order to clear the books.

By-Law Proposed Changes: Anne Gregory distributed a copy of the proposed by-law changes. She reviewed the proposed changes with the board. Anne will update the proposed bylaws to incorporate the changes the board has requested. They will hold off on approving any changes until the March board meeting.

Other Business – Tammy Brown reported that she had received an email from Marian Cadette-Anderson of her resignation from the MAAO board. Motion made by Anne Gregory, seconded by Sue Varney, all approved to accept her resignation with deep regrets. The nomination committee needs to come up with a person to fill the Eastern area vacancy.

Adjournment: Motion made by Rick Mace, seconded by Darryl McKenney, all approved to adjourn the meeting at 12:50 p.m.