

FINAL

**Maine Association of Assessing Officers  
Board Meeting Minutes  
MMA - Augusta  
March 11, 2011**

**Present:** Tammy Brown, Rick Mace, Anne Gregory, Darryl McKenney, Mark Caldwell, Susan Varney, Marc Perry, Ruth Birtz, Martine Painchaud, Lisa Morin, Joan Kiszely.

**Excused Absent:** Lona LaFrancis, Roger Hoy, Bill Healey

**Call to Order:** President Tammy Brown called the meeting to order at 10:05 a.m.

**Secretary's Report:** Motion made by Darryl McKenney, seconded by Ruth Birtz, to approve the February 11, 2011 minutes. The motion passed with one abstention.

**Treasurer's Report:** Martine Painchaud presented the January financial report. She reported that the total assets are \$14,910.92 for the period ending January 31, 2011.

Motion made by Anne Gregory, seconded by Ruth Birtz, all approved the financial report for the period ending January 31, 2011.

**Old Business**

**Committee Reports:**

**Audit/Finance:** Mark Caldwell reported they had a pre-meeting this morning with Tammy Brown, Martine Painchaud, Joan Kiszely, Sarah Ledoux and her new staff member this morning.

**Calendar/Advertisers:** Lisa Morin – no report at this time.

**Newsletter:** Darryl McKenney reported that the next issue will be April. He noted that he needs articles for the newsletter. He has received correspondence from Malcolm Kushner noting he could do a “Leading With Laughter” session at any future conference. He also received an email from Ignatius MacLellan, and the consensus of the board was to have Darryl email him back to possibly get an article for the next newsletter on financing affordable housing in Maine and New Hampshire.

**Ethics:** Ruth Birtz reported she was requested to look up what the appraisers group or IAAO had. She found that the IAAO was similar to MAAO. The appraisers have a committee that is appointed and they have the levy to fine the individual, but they have state statute.

**Legislative:** Rick Mace – no report.

**Membership:** Tammy Brown reported for Roger Hoy on the following:

- Total membership is as 3/8/11 is 253

FINAL

**Scholarship:** Martine Painchaud reported she received one application for the Property Tax School. They requested that Jeri Holt to come to their next board meeting to do a demonstration of their web site.

**Technology Report:** Martine Painchaud reported on the web site. Anne Gregory distributed a draft for a proposed web site change.

**Executive Board:** Tammy Brown – no report.

**Education:** Anne Gregory reported on the following for Bill Healey:

- Draft Fall Conference Agenda

**Wednesday**

Opening Remarks

Rick Mace will do Web site development.

Rob Crawford – Sub-Division Law & Ownership on LLC & LLP's

**Thursday**

Gary McCabe – Cell Towers & Easements

**Friday**

Dave Ledew – Legislative Update

**Conference Committee:** Bill Healey and Anne Gregory discussed this morning having the Annual Business meeting at the conference. Motion made Darryl McKenney, seconded by Martine Painchaud, all approved to have the Annual Business meeting at their Annual Conference at lunch time on Thursday.

Tammy Brown reported that Joan Kiszely and Jaime Clark have drafted a “Mark Your Calendar” announcement for the Fall Conference. They would like this on the front page of the Web site, and Joan Kiszely will send it out to the membership.

## **New Business**

**2011 Budget Preparation:** Tammy Brown reported that Mark Caldwell, Martine Painchaud, and Joan Kiszely met with Sarah Ledoux, and Christine to go over the MAAO 2011 Draft Budget. Tammy Brown presented the proposed budget. Motion made by Mark Caldwell, seconded by Martine Painchaud, to approve the proposed budget. It was suggested that the anticipated revenue be changed from 10,500 to 11,200. Motion made by Rick Mace, seconded by Mark Caldwell to amend the motion. All approved the amendment and the motion as amended.

**By-Law Proposed Changes:** Anne Gregory emailed the board the updated proposed by-laws. The board reviewed the changes and recommended new changes. Motion made by Rick Mace, seconded by Sue Varney, all approved to remove Article VIII – Disciplinary Actions from the code of ethics. Anne Gregory will incorporate the changes into the by-laws and email an updated version to the board. The board would like to meet on April 8<sup>th</sup> from 1:30 p.m. to 4:00 p.m. to discuss the changes to the by-laws.

**Bar Workshop** – Tammy Brown reported that the Board of Assessment Review Workshop is scheduled for May 12<sup>th</sup> at MMA.

FINAL

**Vacancy on Board:** The nominating committee met and discussed who might fill the vacancy on the board and the East representative vacancy. Bill Healey, Anne Gregory, and Tammy Brown recommended that Sue Varney take over as East representative. Sue Varney accepted the East representative position. Mike D’Arcangelo was recommended to fill the vacancy on the board. Motion made by Darryl McKenney, seconded by Martine Painchaud, all approved that Mike D’Arcangelo fill the vacancy on the board.

**Other Business** – Brief discussion on the East Millinocket mill.

**Adjournment:** Motion made by Martine Painchaud, seconded by Sue Varney, all approved to adjourn the meeting at 12:35 p.m.