

FINAL

**Maine Association of Assessing Officers  
Board Meeting Minutes  
MMA - Augusta  
May 20, 2011**

**Present:** Tammy Brown, Anne Gregory, Darryl McKenney, Mike D’Arcangelo, Susan Varney, Marc Perry, Martine Painchaud, and Melissa Carver.

**Excused Absent:** Mark Caldwell, Lisa Morin, Lona LaFrancis, Rick Mace, Roger Hoy, Bill Healey, Ruth Birtz.

**Call to Order:** President Tammy Brown called the meeting to order at 10:14 a.m.

**Secretary’s Report:** Motion made by Darryl McKenney, seconded by Sue Varney, to approve the March 11, 2011 minutes as written.

**Treasurer’s Report:** Martine Painchaud presented the March and April 2011 financial reports. She reported the total assets were \$14,228.58 for the period ending March 31, 2011. She reported the total assets were \$14,723.09 for the period ending April 30, 2011. She reported that the total assets are \$14,192.30 to date.

Motion made by Darryl McKenney, seconded by Mike D’Arcangelo, all approved the financial reports for the period ending March 31, 2011 and ending April 30, 2011.

**Old Business**

**Committee Reports:**

**Audit/Finance:** Mark Caldwell – absent, no report given at this time.

**Calendar/Advertisers:** Lisa Morin – absent, no report given at this time.

**Newsletter:** Report from VP Darryl McKenney – nothing to report.

- Next Issue – July (last newsletter before conference)

**Ethics:** Ruth Birtz report – absent, no report given at this time.

**Legislative:** Rick Mace absent – no official report. Darryl McKenney gave a brief update on current bills of interest. Tammy Brown advised she saw an e-mail regarding Tree Growth and the needs to get more involved.

**Membership:** Tammy Brown reported for Roger Hoy:

- Total membership is 255 as of 5/19/11.
- Roger has suggested that MAAO have a table at the MRS Tax School in Augusta. Jeff Kendall has given the okay for this to happen if MAAO wants to try to increase their membership. Anne Gregory recommended having a computer available to show/display the MAAO website and also have conference, scholarship and by-law information

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available. Martine Painchaud made a motion that Roger Hoy goes to the Property Tax School and set up a table to display and share MAAO information in an attempt to recruit new members. Anne Gregory seconded the motion and all approved for Roger Hoy to attend the tax school in this capacity.

**Scholarship:** Martine Painchaud reported she received one application for Property Tax School. The applicant is working to get his CMA, he is a member of MAAO. Anne Gregory made a motion that the applicant be approved for the scholarship to go to Property Tax School, Sue Varney seconded the motion, 6 members in favor of the the motion and 1 opposed. There was a brief discussion regarding the confidentiality and issue of not providing the name of the applicant. There was also discussion on the basis the scholarship is given, whether it is awarded based on need only or other criteria. There is concern that making the application process confidential will create distrust within the membership and the Board. Currently, there is no criteria established regarding confidentiality and the scholarship can be given based on need or based on any other criteria. Mike D’Arcangelo recommended setting criteria based on who is going to make good use of it and based on need. The conversation regarding the scholarship was tabled to further discuss under By-laws section.

**Technology Report:** Martine Painchaud report – Jeri Holt joined the meeting to discuss the current website and options for a members’ only section. Marc Perry asked if there is a way to archive the questions and answers that are on the MAAO listserv. Marc Perry also asked about a members-only e-mail center. Jeri Holt advised that both the archiving of the listserv questions and the e-mail center could be done.

Anne Gregory made a motion to expend funds for MMA to create a member’s only section to the MAAO website and move forward with the new website design. Martine Painchaud seconded the motion. There was brief discussion regarding the member only section and why there is a need for it. 6 members in favor of the motion, 1 opposed. The timeline discussed to have Jeri Holt set up the member’s only section and was to try to have it done by September prior to MMA Fall Conference.

**Executive Board:** Tammy Brown – no report at this time.

**Education:** Tammy Brown reported for Bill Healey – the speakers are all set for the conference.

➤ Draft Fall Conference Agenda

**Wednesday**

Opening Remarks

Rick Mace will do Web site development.

Rob Crawford – Sub-Division Law & Ownership on LLC & LLP’s

**Thursday**

Gary McCabe – Cell Towers & Easements

**Friday**

Dave Ledew and Geoff Herman – Legislative Update

**Conference Committee:** Bill Healey absent, no additional report.

## **New Business**

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**By-Laws Overview:** Anne Gregory reported that the draft version will be going out to the membership for review with a cover letter outlining/describing the revisions to be reviewed prior to the Annual Conference where the changes will then be voted on. Anne Gregory presented the proposed changes.

**Additional By-Laws Proposed Changes:** Strike the word appraisal on page 3, section 2; Strike the language “serving as a Board of Assessment Review member on page 5, Section 5; Page 8, section 11, changing “the Board shall appoint one Director” to read “the Board shall appoint one Board Member”; Page 9, section 14 – strike the sentence regarding confidentiality.

Anne Gregory will make the above changes and work with Tammy Brown regarding the cover letter/memo. Motion made by Martine Painchaud for Anne Gregory to make the discussed changes and send to Tammy Brown to forward to MMA to e-mail and mail out to the MAAO membership, seconded by Mike D’Arcangelo and approved by all.

**Bar Workshop Review** – Tammy Brown reported that she attended the workshop. It went well and she felt that Geoff Herman’s section could be a little longer as attendees had a lot of interest and questions.

**Website:** Jeri Holt joined the meeting – to discuss Members Only Section – see above notes under Technology Report.

**Other Business** – Next meeting, July 22, 2011.

**Adjournment:** Motion made by Mike D’Arcangelo, seconded by Sue Varney, all approved to adjourn the meeting at 12:30 p.m.