

Approved

**Maine Association of Assessing Officers  
Board Meeting Minutes  
MMA - Augusta  
August 9, 2013**

**Present:** Darryl McKenney, Rick Mace, Tammy Brown, Martine Painchaud, Roger Hoy, Mark Caldwell, Mike D’Arcangelo, Sue Varney, Beth O’Bar, Melissa Carver.

**Excused Absence:** Ruth Birtz, Bill Healey

**Call to Order:** President Darryl McKenney called the meeting to order at 10:01 a.m.

**Secretary’s Report:** Tammy Brown presented the Minutes of the May 10, 2013 meeting. Motion made by Rick Mace to amend the minutes under the Conference Committee report to include shipping for expenses for the travel mugs, seconded by Beth O’Bar, all approved the May 10, 2013 minutes as amended.

**Treasurer’s Report:**

Martine Painchaud reported on the April, May & June financials & outstanding bills:

The balance as of April 30, 2013 is \$18,786.50

The balance as of May 31, 2013 is \$18,265.46

The balance as of June 30, 2013 is \$17,472.61

Since May 10, 2013 – the Board meeting we have paid:

Country Café Catering BAR Workshop - \$426.93

MMA Room Charge for BAR - \$290.00

MMA April Services - \$34.41

MMA May Services - \$356.61

MMA June Services - \$5.15

Quality Copy (Newsletter) - \$122.64

Tammy Brown (reimbursement for travel mugs for Fall Conference)- \$684.22

\$1,919.96 Total Expended

**Balance as of August 9, 2013 is: \$15,552.65**

Motion made by Mark Caldwell, seconded by Sue Varney, all approved the financial reports for April, May & June, 2013.

**Old Business:**

**Committee Reports:**

**Audit/Finance:** Mark Caldwell is planning an audit at MMA the first week of September. He will check with the committee members and get a date and time for Melissa or Joan to check on a room reservation.

**Calendar/Advertisers:** Mark Caldwell reported there are only three advertisers to-date. Melissa Carver sent out an E-mail blast reminder to all vendors with e-mail yesterday afternoon giving a

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deadline of Friday, August 16<sup>th</sup> to submit their advertising orders for the Day-planners and newsletter.

**Newsletter:** Vice President Rick Mace reported the July issue has gone out. The next issue will go out in December. Rick needs assistance with articles to submit and they should be to him by November for the December issue.

**Ethics:** Ruth Birtz - absent.

**Legislative:** Mike D’Arcangelo noted he had no report. Darryl McKenney passed around a copy of a memo from the LPC.

**Membership:** Roger Hoy reported there are 243 paid members as of August 1, 2013. Roger Hoy noted that he attended the meeting at MMA with Affiliate Groups and area colleges and he felt it was well worth the time.

**Awards & Scholarship:** Beth O’Bar reported on the Assessor of the year application. There were three applications submitted and the committee - Rick Mace, Martine Painchaud and Beth O’Bar have selected the recipient. The committee will provide Melissa Carver the name after the meeting so that Joan Kiszely can order the plaque.

**Technology Report:** Need committee chair.

**Executive Board:** Darryl McKenney reported on the following:

- Obituary information for Carl Lowe, long-term assessor

**Education:** Bill Healey absent. Tammy Brown reported there are 30 attendees registered to-date and 8 attendees interested in the Assessing 101 course. There are four vendors, two sponsors and two people registered for golf.

**Conference Committee:** Susan Varney reported – see above.

**Historian:** Martine Painchaud had no report.

**New Business:**

**Resignation of Marc Perry** – Mark Caldwell made a motion to accept Marc Perry’s resignation with regret, seconded by Rick Mace and approved by all.

**Potential Board Member to fill Marc’s unexpired term** – Tammy Brown reported that she had been in contact with Dan Robinson and he is willing to fill this unexpired term. The board voted to appoint Dan Robinson to fill Marc Perry’s unexpired term, all in favor.

**Slate of Officers for 2014-2015 – Annual Meeting Nominations:** Mark Caldwell made a motion to approve the slate of officers (See Attached), Mike D’Arcangelo seconded and all approved.

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**Adjournment:** Motion made by Rick Mace, seconded by Martine Painchaud, all approved to adjourn the meeting at 11:11 a.m.