

FINAL

**Maine Association of Assessing Officers
Board Meeting Minutes
MMA - Augusta
May 10, 2013**

Present: Darryl McKenney, Rick Mace, Tammy Brown, Roger Hoy, Mark Caldwell, Mike D'Arcangelo, Sue Varney, Ruth Birtz, Beth O'Bar, Joan Kiszely.

Excused Absence: Bill Healey, Martine Painchaud, Marc Perry

Call to Order: President Darryl McKenney called the meeting to order at 10:00 a.m.

Secretary's Report: Tammy Brown presented the Minutes of the March 8, 2013 meeting. Motion made by Sue Varney, seconded by Rick Mace, all approved the March 8, 2013 minutes.

Treasurer's Report:

Tammy Brown reported on the February & March financials & outstanding bills in Martine's absence:

The balance as of February 28, 2013 is \$19,247.57

The balance as of March 31, 2013 is \$19,465.19

Beginning April 1, 2013 we have paid:

\$ 18.67	MMA
\$101.85	Graphiti – MAAO Nylon Banner
\$500.00	Sebasco Harbor Resort – 2 nd deposit for fall conference
\$ 35.40	MMA
\$398.79	Quality Copy – BAR Workshop books
\$165.39	Beth O'Bar – reimbursement speaker gifts, prizes and candy –workshop
\$151.46	Sally Daggett – reimbursement overnight stay – workshop
\$100.00	Tammy Brown - reimbursement for 2 \$50.00 gift cards BAR workshop
<u>\$455.00</u>	NMCC –Room charge and catering for workshop
\$1,926.56	Total Spent

Balance as of 5/8/13 is: \$17,538.63

Motion made by Mark Caldwell, seconded by Ruth Birtz, all approved the financial report for February & March, 2013.

Old Business:

Committee Reports:

Audit/Finance: Mark Caldwell indicated he will set a date to meet with the audit committee to do the audit for sometime in August.

Calendar/Advertisers: Mark Caldwell indicated he has started to work on the calendar.

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Newsletter: Vice President Rick Mace reported Anne Gregory will do the profile in the next newsletter. It was noted that Rick Mace needs some help with some more articles for the next newsletter.

Ethics: Ruth Birtz - nothing to report.

Legislative: Mike D'Arcangelo noted he had no report. Although he noted that members were happy with the last legislative update he sent out by listserv. Darryl McKenney indicated that the LPC met yesterday and gave an update on the proposed 2014 budget and the Homestead Exemption.

Membership: Roger Hoy reported there are 256 members to date. There are still 15 members unpaid at this time.

Awards & Scholarship: Beth O'Bar has not received any applications for either.

Technology Report: Marc Perry absent.

Executive Board: Darryl McKenney reported on the following:

- Affiliate Group Meeting with Universities to be held at MMA on May 30 – Roger Hoy noted he would attend

Education: Tammy Brown reported on the following in Bill's absence:

- Bill Healey has confirmed the following speakers for the fall conference:

Wednesday – September 11th

10:30 - noon – IAAO President Rob Turner “Doing More with Less”

1:00 to 2:30 – Shana Cook Mueller and N. Joel Moser of Bernstein Shur - : Which Properties are Entitled to Tax Exempt Status (The Hebron Academy Case)”

2:45 to 4:40 – IAAO Webinar – “The Face of Customer Service in the Assessment Office

Thursday – September 12th

8:15 – 4:45 – IAAO Senior National Instructor Tom Frey – “Income & Expense Statement Analysis”

Friday – September 13th

9:00 – Noon – Representative from Maine Revenue Services – Legislative Update

Dave Ledew is not sure he can make it but said he will make sure someone else from his office is there on Friday morning. Bill Healey has contacted Geoff Herman but has not heard back from him yet.

There was a brief discussion on offering two sessions at the same time. They would like to offer a session for new assessors. It was suggested to ask Jim Murphy Jr. to do a review course – Assessing 101 as a session. At the end of the session they would do a site visit to a building to measure and price. Tammy Brown will follow-up with Jim Murphy, Jr. Darryl and Rick also mentioned they would be willing to help teach an Assessing 101 class.

Conference Committee: Susan Varney reported that the last deposit was sent into Sebasco. She indicated that Tammy Brown, Darryl McKenney and herself will work on choosing the menu for the Fall Conference. Tammy Brown reported on travel mug choices. The Board reviewed the sample travel mugs and chose which travel mug to order. Motion made by Ruth Birtz, seconded

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by Rick Mace, all approved to order 75 travel mugs for a total of \$582.75. Motion made by Rick Mace, seconded by Beth O'Bar all approved to amend the motion to include shipping on the travel mugs. There was a brief discussion on offering lobster for a luncheon. They would also choose another entry to go with a lobster. It was suggested to look into lobster BLT or lobster rolls.

Historian: Martine Painchaud absent.

New Business:

Northern Maine Spring Workshop: Beth O'Bar reported the Northern Maine Spring workshop went very well. Beth O'Bar thanked Darryl McKenney for being a speaker.

BAR Workshop: Tammy Brown indicated there were 35 in attendance. She thought there were a lot of new assessors by the amount and type of questions that were asked. The evaluations were overall good. Beth O'Bar noted that offering this workshop in the North may be beneficial. She would do this in conjunction with her 2014 Northern Maine Spring Workshop.

Other: Slate of Officers: Tammy Brown reported there needs to be a discussion on who will be the next Vice President. The executive Board needs to prepare the list of nominations for the next board meeting, which is in August. Ruth Birtz agreed to the suggestion of being nominated as Vice President of the board. Darryl and Tammy will also contact Martine Painchaud and Bill Healey to see if one of them is interested in serving as Vice President.

Adjournment: Motion made by Mark Caldwell, seconded by Rick Mace, all approved to adjourn the meeting at 11:20 a.m.