

APPROVED

**Maine Association of Assessing Officers
Board Meeting Minutes
MMA - Augusta
August 8, 2014**

Present: Rick Mace, Darryl McKenney, Tammy Brown, Mike D’Arcangelo, Martine Painchaud, Ruth Birtz, Jackie Robbins, Sue Varney, Lewis Cousin, Joan Kiszely.

Present/Conference Call: Bill Healey

Excused Absence: Dan Robinson, Roger Hoy

Call to Order: President Rick Mace called the meeting to order at 10:00 a.m.

Secretary’s Report: Tammy Brown presented the Minutes of the May 9, 2014 meeting. Motion made by Ruth Birtz, seconded by Martine Painchaud, all approved the May 9, 2014 minutes.

Treasurer’s Report: Martine Painchaud presented the April, May and June financials and outstanding bills.

The balance as of April 30, 2014 was \$22,145.80. The balance as of May 31, 2014 was \$20,941.78. The balance as of June 30, 2014 was \$19,349.70.

Since the last Board meeting on May 9, 2014, we have paid the following:

MMA	\$124.55
Sebasco Harbor Resort	\$500.00
Country Catering	\$434.70
Northern Penobscot Tech	\$576.00
Foresight Engineering	\$216.00
MMA	\$285.00
Rick Stuart	\$250.00
Graphiti	\$821.22
MMA	\$ 63.95
Sebasco Harbor Resort	\$500.00
Vision Government Solution	\$ 30.00
MMA	\$ 56.56
State of Maine Chapter IAAO	\$345.29
Sebasco Harbor Resort	\$500.00
MMA	\$ 44.27
Vision Government Solution	\$ 60.00
Tammy Brown	\$674.00
Total	\$5,431.54
Balance as of August 7, 2014:	\$17,669.58

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Motion made by Darryl McKenney, seconded by Ruth Birtz, all approved the financial report for April, May, and June 2014.

Old Business:

Committee Reports:

Audit/Finance: Mark Caldwell was absent.

Calendar/Advertisers: Mark Caldwell was absent. Tammy Brown noted that we only have one advertiser to date for the calendar. Tammy Brown will check in with Mark Caldwell to offer assistance with the calendar or to take it over.

Newsletter: Ruth Birtz reported she noted that the newsletter is late this month. Joan Kiszely indicated that because it was late, Jaime Clark will not be able to get to their newsletter until the week of August 18th. Joan Kiszely explained the process if a newsletter is late and that each group has to forward her the entire newsletter. They are not to send articles separate. Ruth Birtz noted that it will be an August newsletter. There was a brief discussion on the member profile article for the newsletter.

Ethics: Jacqueline Robbins had no report.

Legislative: Mike D'Arcangelo had no report.

Membership: Roger Hoy was absent. Tammy Brown reported that there are currently 261 paid members with 16 unpaid members.

Darryl McKenney reported he attended the Maine Revenue Tax School in Belfast on Monday and got 3 potential members, and sold one vest.

Awards & Scholarship: Tammy Brown reported on the following:

Assessor of the Year Award: Tammy Brown received 3 packets (applicants) for Assessor of the Year Award.

Scholarship Applications: Four applications have been received and one from Eliot was approved on May 9, 2014.

Motion made by Martine Painchaud, seconded by Sue Varney, all approved to pay for the registrations for the 2 applicants from Orland, and one from Lincoln. One abstained!

Technology Report: Dan Robinson was absent.

Executive Board: Rick Mace had no report.

Education: Bill Healey reported on the following:

Fall Conference is all set

David Sawyer doing a presentation at the MMA Convention

Fall Conference: Sue Varney reported on the following:

Function Sheet is completed with meals

Offering to Attendees: Memory Sticks, Hats

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Door Prize: Vest

Speaker Thank You Gifts: LL Bean gift certificates \$100 for all day speakers, \$50 for ½ day speakers, \$25 quarter day speakers

Welcome Baskets: IAAO speaker, President of IAAO

Bill Healey to follow-up with speakers

Registrations to date is 43 and 3 Vendors

Auction: Rick Mace noted they have 1 bicycle to date

Historian: Martine Painchaud had no report. Tammy Brown will make sure the binders are at the Fall Conference.

New Business:

Appointment of new board member to represent the Northern District: Motion made by Martine Painchaud, seconded by Tammy Brown, all approved Lewis Cousins to fill in for Beth O'Bar vacancy on the board for the term of 2015.

Slate of Officers: Tammy Brown reported that Rick Mace notified board members on the terms that will be expiring to see if they wanted to serve again. All accepted except Mark Caldwell because he is retiring. Tammy Brown indicated that John Wentworth would be interested to fill the vacancy in the western part of the state. Motion made by Martine Painchaud, seconded by Darryl McKenney, all approved to accept the Slate of Officers terms as presented.

Scholarship Criteria: Brief discussion to add under number 1 & 11 under Scholarship Conditions that: Only one (1) scholarship to be given to a Municipality every three (3) years, unless no other applications have been received and monies are available. Motion made by Ruth Birtz, seconded by Martine Painchaud, all approved to table this until the next meeting. The board discussed on whether or not they should pay for overnight rooms for Scholarships. This will be will discussed and tabled until the December

Evaluation review for Lincoln Spring Workshop:

BAR Workshop to be held in Machias: Bill Healey noted that he has not heard from anyone on this to date.

Lincoln Workshop Evaluation: Tammy Brown reviewed the composition and noted great workshop and well done.

October 23 2014 IAAO Workshop at Keeley's – Portland: Bill Healey will get the information that Joan Kiszely needs for the brochure.

2015 Meeting Calendar: Tammy Brown reviewed the proposed training calendar. They will review and vote on this in December.

Other: None

Adjournment: Motion made by Martine Painchaud, seconded by Ruth Birtz, all approved to adjourn the meeting at 11:25 a.m.