

APPROVED

**Maine Association of Assessing Officers
Board Meeting Minutes
MMA - Augusta
August 4, 2017**

Present: Ruth Birtz, Bill Healey, Jr., Darryl McKenney, Tammy Brown, Roger Hoy, Debbie Turner, Martine Painchaud, Lewis Cousins, Rick Mace, and Joan Kiszely.

Excused Absence: Dan Robinson, Jacki Robbins, Mike D'Arcangelo

Absent: John Wentworth

Call to Order: President Ruth Birtz called the meeting to order at 10:18 a.m.

Secretary's Report: Tammy Brown presented the Minutes of the May 5, 2017 meeting. Motion made by Bill Healey to accept the minutes, seconded by Martine Painchaud, all approved the May 5, 2017 minutes with corrections.

Treasurer's Report:

Martine Painchaud reported on the balance (Total Assets) as of;

March 31, 2017: \$16,671.06

April 30, 2017: 15,279.94

May 31, 2017: \$15,956.05

June 30, 2017: \$14,479.22

Martine reported on the following:

Paid out since May 5, 2017

Bill Healey – Speaker Gift cards	\$167.85
Cindys Sub Shop – Northern ME Training	\$308.78
Country Catering – BAR Workshop	\$645.84
Graphiti – 2017 Fall Conference	\$635.37
Lewis Cousins – Advertising & NMST	\$236.61
MMA Room Charge/Coffee for BAR Workshop	\$300.00
MMA Convention Vendor Space	\$325.00
March, April, May 2017 Invoice	\$672.90
Bill Healey – Ticket reimbursement for IEW & 2017 IAAO Conference	\$417.96

TOTAL **\$3,710.31**

Motion made by Rick Mace, to approve the financial reports as amended to the MMA figures, seconded by Bill Healey, all approved the financial report.

Committee Reports:

Audit/Finance: Ruth Birtz had no report. She indicated she would set a time to do an audit with Darryl McKenney.

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Calendar/Advertisers: Lewis Cousins reported he will send a second letter for advertising, and get the 2018 calendars completed.

Newsletter: President Ruth Birtz reported the newsletter is late. It was the consensus of the board that they change the months to when the newsletter goes out. February, May, August, December. Joan Kiszely reported that Jaime could not start the new schedule until 2018.

Ethics: Ruth Birtz indicated that Jacki Robbins has resigned due to medical issues.

Legislative: Mike D'Arcangelo retired in June and therefore has resigned his position.

Membership: Roger Hoy reported there are 258 members & 16 unpaid as of August 3, 2017.

Awards & Scholarship: Tammy Brown reported the following:

- 2 scholarships will be giving as a drawing at the MAAO Fall Convention
- 2 Assessor of the Year Award have been received the Executive Committee will make their decision following this meeting.

Technology Report: Dan Robinson was absent and excused.

Executive Board: Rick Mace will meet after the Board meeting to choose the Assessor of the Year.

Education: Bill Healey reported on the following:

- Conference is a month away and looking good.
- MMA Convention: Good program for MAAO at the MMA Convention. Some give-aways will be given at the MMA Convention
- Brief discussion on session/courses combined with MCIAAO& Maine Revenue Services.

Conference Committee: Debbie Turner reported the following:

- Attendee Count: 46 including speakers & Vendors
- Debbie Turner will pick up Certificates for Speakers
- Debbie will pick up - Door Prizes – need 7 door prizes
- Ruth Birtz will take care of the Welcome Baskets

Historian: Darryl McKenney had no report.

New Business:

2018-2019 MAAO Board Nominations

- Bill Healey – President
- Tammy Brown – Vice President

Board Members

- Lewis Cousins
- Debbie Turner
- Travis Roy – replacing Mike

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- Craig Skelton – replacing Jackie
- Darryl McKenney

MMA Convention: Darryl McKenney gave an update on the following:

- Convention is October 4 & 5
- They have booth 42
- They will give a Basket Giveaway
- Darryl McKenney, Rick Mace will be at the booth from MAAO. They will join representatives from MCIAAO.

Other: No other topics were discussed.

Adjournment: Motion made by Rick Mace, seconded by Martine Painchaud, all approved to adjourn the meeting at 11:13 a.m.